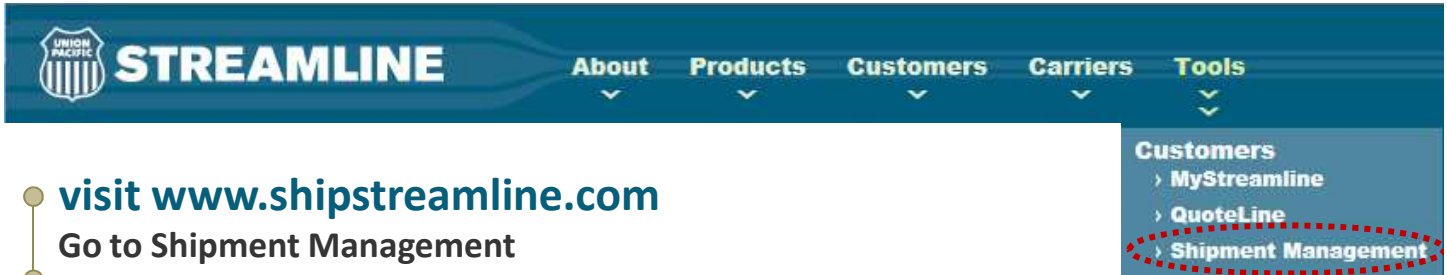


Dray Capacity Management - Quick Reference Guide

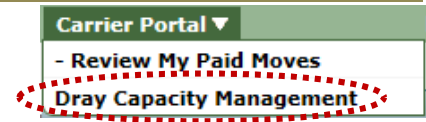
Provide carriers the ability to adjust short-term and long-term capacity commitment.



visit www.shipstreamline.com

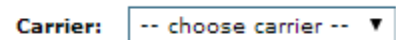
Go to Shipment Management

Under the “Carrier Portal” pull-down select the “Dray Capacity Management” link.

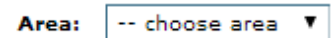


To adjust capacity (Short-Term and Long-Term)

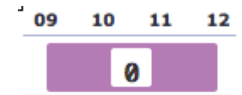
• Carriers with multiple locations, select location to adjust:



• Carriers servicing multiple areas, select area to adjust:



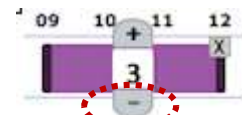
• To Add Capacity, double-clicking in an open time slot.



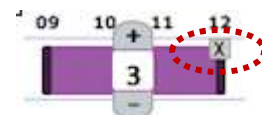
• To Increase Capacity, click on the “+” plus arrow of a time slot.



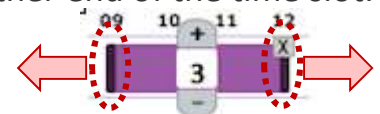
• To Decrease Capacity, click on the “-” minus arrow of a time slot.



• To Delete Capacity, click on the “X” delete icon of a time slot.



• To Increase/Decrease time slot duration, click and drag on either end of the time slot.

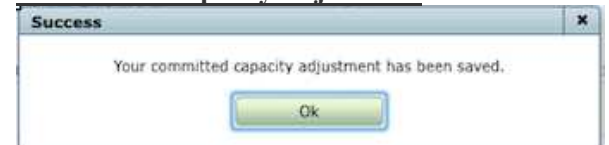


• Capacity time slots can be moved within the same day by clicking and dragging them.

Once you have saved made your capacity adjustments, click on the “Save” button.

Note: Long-Term capacity commitment adjust must go to Streamline Carrier Relations for review.

Short-Term Capacity Adjustment



Long-Term Capacity Adjustment



New Area Worksheets can be submitted using the “New Area” button on the “Long-Term Capacity Commitment” tab.